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NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 28 February 2023

Dear Councillor

INDIVIDUAL CABINET MEMBER DECISIONS

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 8 March 2023.

1. **PROPOSED AMENDMENT TO PRIMARY SCHOOL CATCHMENT AREA - LLANDENNY VILLAGE** 1 - 16

Division/Wards Affected: Llanbadoc & Usk; Raglan
CABINET MEMBER: County Councillor Martyn Groucutt

AUTHOR: Debbie Graves, School Admissions & Planning Lead

CONTACT DETAILS:

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E-mail: debbiegraves@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Mary Ann Brocklesby	<p>Leader Lead Officer – Paul Matthews, Matthew Gatehouse</p> <p>Whole Authority Strategy and Direction Whole authority performance review and evaluation Cardiff City Region Joint Cabinet Regional working Government relations WLGA, LGA and Public Service Board</p>	Llanelly
Paul Griffiths	<p>Cabinet Member for a Sustainable Economy and Deputy Leader Lead Officer – Frances O'Brien</p> <p>Economic resilience and Sustainability focus towards foundational economy Local Development Plan and Strategic Development Plan Town Centre and neighbourhood investment and Stewardship Development Management and Building Control Skills and Employment including green jobs and apprenticeships Broadband connectivity Trading Standards, Environmental Health, Public Health, Licensing</p>	Chepstow Castle & Larkfield
Rachel Garrick	<p>Cabinet Member for Resources Lead Officers – Peter Davies, Frances O'Brien, Matthew Phillips, Jane Rodgers</p> <p>Finance Developing and proposing the budget to Council Digital and Information technology Human Resources, Payroll, Health and Safety Strategic Procurement – promoting localism Land and Buildings Property Maintenance and management Fleet Management Emergency Planning</p>	Caldicot Castle

Martyn Groucutt	<p>Cabinet Member for Education Lead Officers – Will McLean, Ian Saunders</p> <p>Early Years Education All age statutory education Additional learning needs / Inclusion Post 16 and adult education School Standards & Improvement Community learning 21st Century Schools Programme Youth service</p>	Lansdown
Sara Burch	<p>Cabinet Member for Inclusive and Active Communities Lead Officers – Frances O'Brien, Ian Saunders, Jane Rodgers, Matthew Gatehouse</p> <p>Affordable Housing Strategy Homelessness Community Safety Active Travel Leisure Centres Play and Sport Tourist Information, Museums, Theatres, Attractions</p>	Cantref
Tudor Thomas	<p>Cabinet Member for Social Care, Safeguarding and Accessible Health Services Lead Officer – Jane Rodgers</p> <p>Children's services Fostering & adoption Youth Offending Service Adult Services Whole authority safeguarding (children and adults) Disabilities Mental Health and wellbeing Relationships with health providers and access to health provision</p>	Park
Catrin Maby	<p>Cabinet Member for Climate Change and the Environment Lead Officer – Frances O'Brien, Matthew Gatehouse</p> <p>Decarbonisation Transport Planning Local Food production, consumption and procurement including agroforestry and local horticulture Traffic network planning Public Transport Highways including trunk roads Pavements and back lanes Flood alleviation, management and recovery, river quality</p>	Drybridge

	<p>Waste management Street care, litter and public spaces Countryside, Biodiversity and public rights of way including parks and open spaces Public conveniences</p>	
Catherine Fookes	<p>Cabinet Member for Equalities and Engagement</p> <p>Lead Officers – Frances O’Brien, Matt Phillips, Matthew Gatehouse</p> <p>Community inequality (health, income, nutrition, disadvantage, discrimination, isolation) Benefits Welsh language Democracy promotion and citizen engagement Community Hubs and Contact Centre Customer service and citizen experience Communications, public relations, marketing Working with voluntary organisations Registrars Service Electoral Services Constitution Review Ethics and Standards</p>	Town

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

SUBJECT: PROPOSED AMENDMENT TO PRIMARY SCHOOL CATCHMENT AREA – LLANDENNY VILLAGE

MEETING: INDIVIDUAL CABINET MEMBER DECISION

DATE: 8th March 2023

DIVISION/WARDS AFFECTED: RAGLAN, LLANBADOC AND USK

1. PURPOSE:

- 1.1 The purpose of this report is to provide Councillors with details of a proposed amendment to an existing primary school catchment area in Llandenny village to reflect the recent consultation exercise.
- 1.2 The Local Authority in line with the School Admissions Code Wales (July 2013) is required to consult on its school admission arrangements annually. Amending school catchment areas forms part of this consultation.

2. RECOMMENDATIONS:

- 2.1 To agree that the affected area (appendix 1) should be placed into the catchment area for Usk CIW Primary School for the reasons identified in this report.
- 2.2 To agree to amend the primary school catchment area with effect from the 1st September 2024 in line with the School Admissions Code Wales (July 2013), which states “Admission arrangements **must** be consulted on for each maintained school between 1 September and 1 March, and set by 15 April, of the school year (the ‘determination year’) beginning two years before the school year in which the arrangements will apply”

3. KEY ISSUES:

- 3.1 Monmouthshire County Council is the admissions authority for all community schools within the county. With this brings responsibility for the admission arrangements that apply for each of our community schools, including the designated catchment areas.
- 3.2 Catchment areas in Monmouthshire form a significant part of the Council’s admission arrangements for the following reasons:
 - They assist in planning the provision of school places, enabling us to monitor and track demand within designated areas to ensure that the number of school places are sufficient.

- They form a key part of the Local Authority's oversubscription criteria, where there are more applications for a school than there are places available, ensuring that those residing within the catchment area for a school are afforded priority.
 - They are linked to the entitlement for free home to school transport in line with the Council's current Home to School Transport Policy. If a pupil attends their catchment or nearest available primary school and live over 1.5 miles from the school they are entitled to free home to school transport.
- 3.3 The affected area is illustrated on the map at appendix 1. Currently the catchment boundary follows the road that runs directly through Llandenny village resulting in pupils living on different sides of the road being in different primary school catchment areas i.e. Raglan Primary School or Usk CIW Primary School.
- 3.4 The proposal is to move the catchment boundary so that all pupils living in Llandenny Village will be in the catchment area for Usk CIW primary school.
- 3.5 There are currently 3 families living in the village that would be affected by the change, who currently reside in the catchment area for Raglan Primary School but all pupils attend Usk CIW Primary School.
- 3.6 Raglan Primary School is currently the nearest school for those pupils affected, therefore if the proposal is implemented then we will create dual registration for transport purposes. This is because Raglan would be the nearest school but Usk would be the catchment school so pupils would be eligible for transport to both schools.
- 3.7 The map shown on appendix 2 shows the new proposed catchment area and appendix 3 shows both the current and existing catchment areas.
- 3.8 Consultation with the 3 families affected by the changes has been undertaken, all of which responded and were in favour of the changes. A summary of the responses received are provided below.

1.	I can confirm I am FOR these changes and have been campaigning for some time to have the boundary reviewed.
2.	We whole heartedly support this change and would be very keen for it come into effect as soon as possible. The current catchment, splitting the village in half, depending on which side of the street the you live on, has caused us issues in respect to accessing school transport for the last 7 years
3.	We are delighted to see that you are considering changing the catchment area for Llandenny this I believe will be very Beneficial to the local community as a large proportion of the children in the village already attend Usk school if not all the children. There is a bus that already runs through the village that is not currently to capacity I believe this change will also help the environment as there won't be so many parents driving cars backwards and forwards to the school it will just be one bus this will also help some of the parking issues around the school during drop off and collection

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4. REASONS:

- 4.1 All pupils living in the affected area attend Usk CIW primary school, this demonstrates that Usk CIW primary school is the preferred choice of school.
- 4.2 Currently pupils who reside within Raglan primary school's catchment area are not entitled to free home to school transport to Usk so they are currently paying for concessionary transport. Whilst pupils on the other side of the road are receiving free home to school transport.
- 4.3 The transport department have recently received complaints from parents living in the area questioning why transport isn't being provided to Usk CIW primary for all pupils living in the village.

5. RESOURCE IMPLICATIONS:

The costs associated with this proposal purely relate to the impact on home to school transport. There are currently transport contracts running to both schools, the passenger transport unit have confirmed that if the changes were implemented there would not be a financial implication.

6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

Please see Appendix 4.

7. CONSULTEES:

CYP DMT
SLT
Neighbouring Local Authorities
Passenger Transport Unit
Parents of pupils affected
All schools in Monmouthshire

8. BACKGROUND PAPERS:

Welsh Government School Admission Code (2013)

9. AUTHOR:

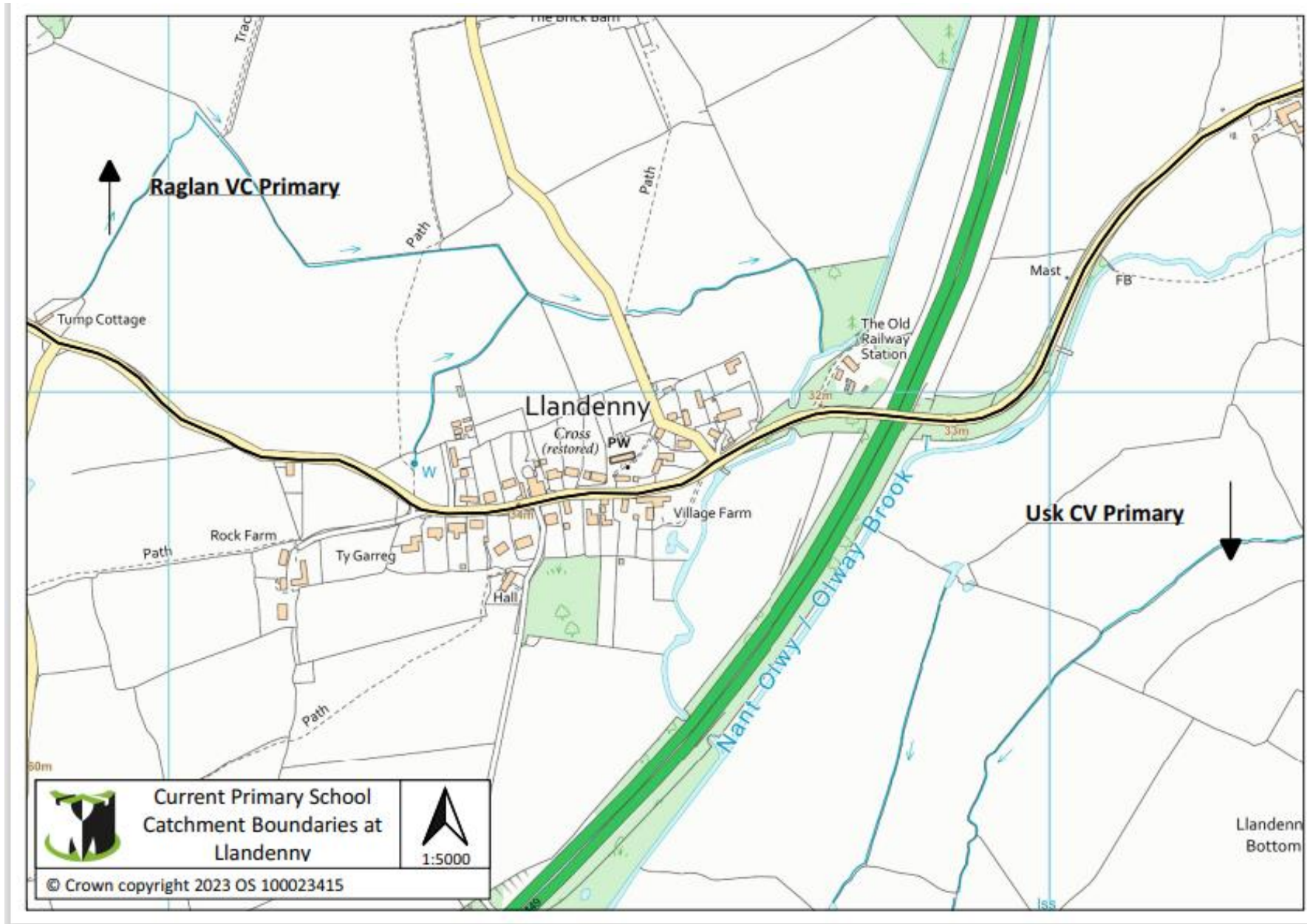
Debbie Graves, School Admissions & Planning Lead

10. CONTACT DETAILS:

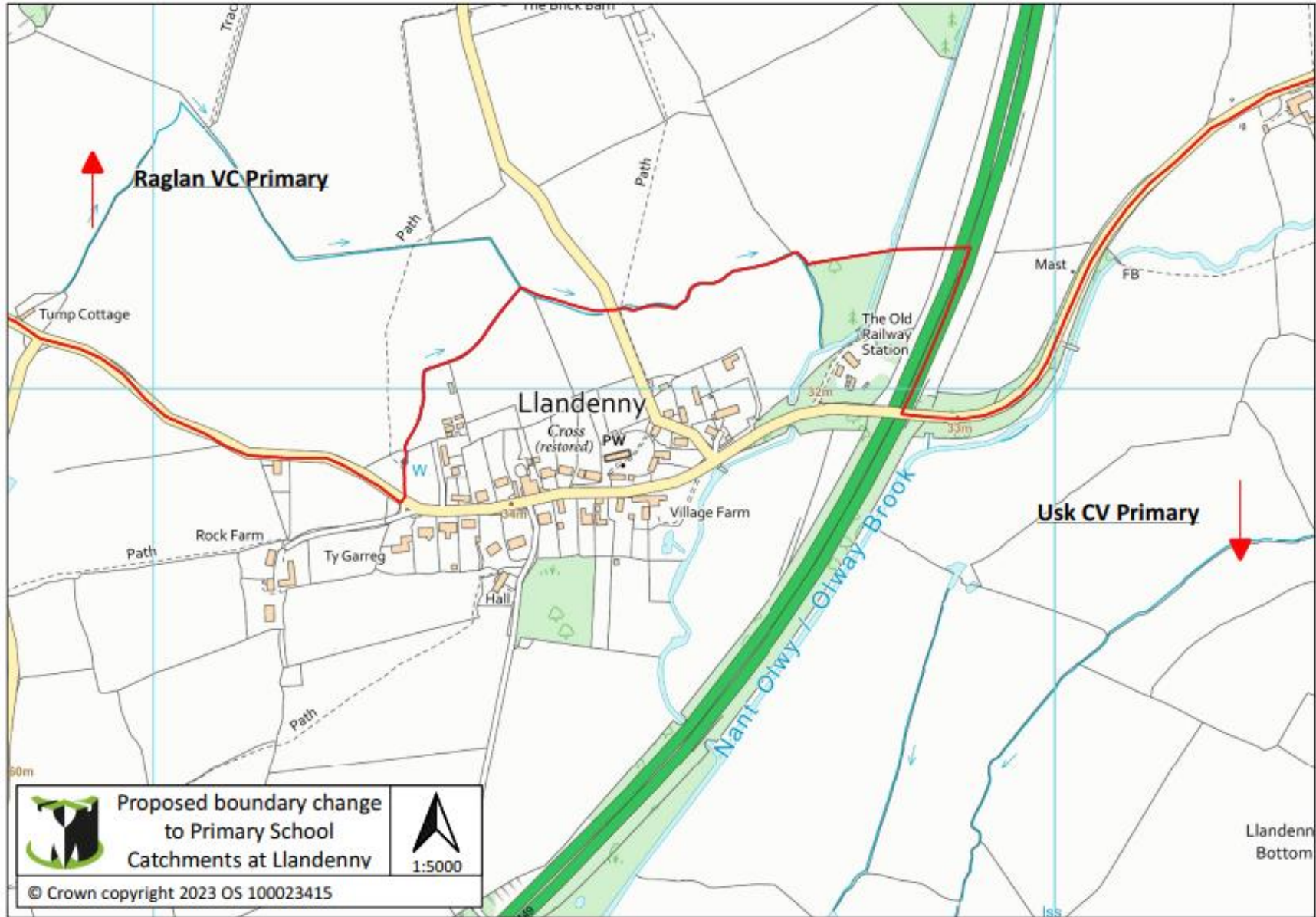
Tel: 01633 644508

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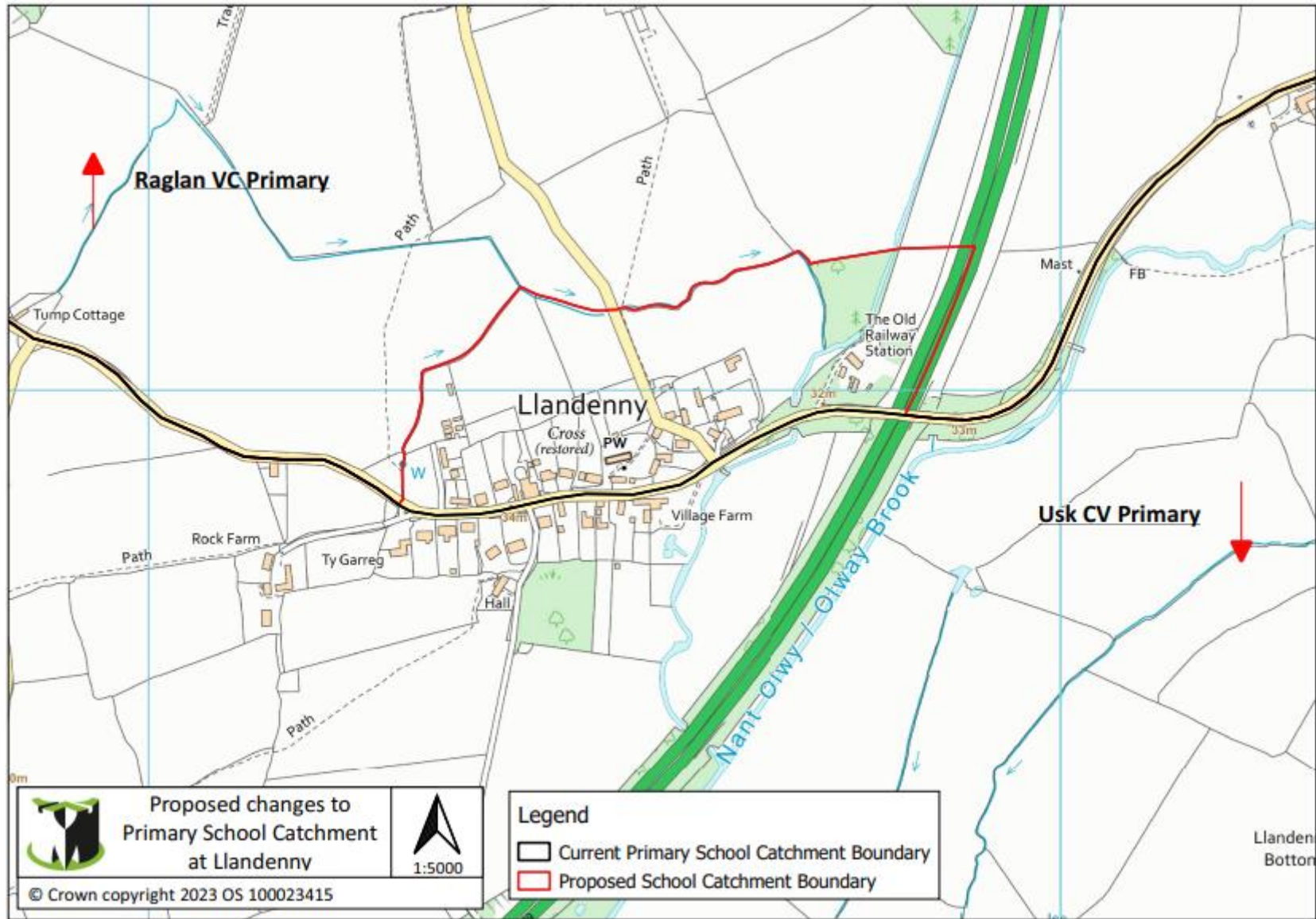
APPENDIX 1



APPENDIX 2



APPENDIX 3





monmouthshire
sir fynwy

Equality and Future Generations Evaluation

<p>Name of the Officer completing the evaluation Debbie Graves</p> <p>Phone no: 01633 644508 E-mail: debbiegraves@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>To amend the primary school catchment area for Llandenny village</p>
<p>Name of Service area Children and Young People Directorate, Access Unit</p>	<p>Date January 2023</p>

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1. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	All children of primary school age living in the community / affected area will be able to access the same primary school.	No Impact	N/A
Disability	No Impact	No Impact	No Impact

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Gender reassignment	No Impact	No Impact	No Impact
Marriage or civil partnership	No Impact	No Impact	No Impact
Pregnancy or maternity	No Impact	No Impact	No Impact
Race	No Impact	No Impact	No Impact
Religion or Belief	No Impact	No Impact	No Impact
Sex	No Impact	No Impact	No Impact
Sexual Orientation	No Impact	No Impact	No Impact

2. The Socio-economic Duty and Social Justice

The Socio-economic Duty requires public bodies to have due regard to the need to reduce inequalities of outcome which result from socio-economic disadvantage when taking key decisions. This duty aligns with our commitment as an authority to Social Justice.

	Describe any positive impacts your proposal has in respect of people suffering socio economic disadvantage	Describe any negative impacts your proposal has in respect of people suffering socio economic disadvantage.	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Socio-economic Duty and Social Justice	Everybody living in the community will have access to the same opportunities i.e free home to school transport will be provided and priority for school places.	No Impact	n/a

3. Policy making and the Welsh language.

How does your proposal impact on the following aspects of the Council's Welsh Language Standards:	Describe the positive impacts of this proposal	Describe the negative impacts of this proposal	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts
<p>Policy Making</p> <p>Effects on the use of the Welsh language,</p> <p>Promoting Welsh language</p> <p>Treating the Welsh language no less favourably</p>	<p>The affected area will still be part of the catchment area for a Welsh Medium Primary and Secondary School with free home to school transport being provided for those families seeking education through the medium of welsh</p>	<p>No impact</p>	<p>N/A</p>
<p>Operational</p> <p>Recruitment & Training of workforce</p>	<p>No impact</p>	<p>No Impact</p>	<p>N/A</p>
<p>Service delivery</p> <p>Use of Welsh language in service delivery</p> <p>Promoting use of the language</p>	<p>All correspondence and communications including on social media in relation to this proposal will be bilingual as required by the Welsh Language (Wales) Measure 2011</p>	<p>No Impact</p>	<p>N/A</p>



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4. Does your proposal deliver any of the well-being goals below? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs	No Impact	No Impact
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	No Impact	No Impact
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	The proposal will help to ensure that children from within the community can attend the same school with their peers, supporting mental wellbeing	No Impact
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Learners will remain in their community and will be able to transition to the same school as their peers	No Impact
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	No Impact	No Impact
A Wales of vibrant culture and thriving Welsh language	The provision of Welsh Medium education will continue to be promoted for families residing within	No Impact

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	the affected area, as they are in all areas of the County	
A more equal Wales People can fulfil their potential no matter what their background or circumstances	The proposals, if implemented, will bring equity within the community	No Impact

5. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term Balancing short term need with long term and planning for the future</p>	It is important in the short and long term that children living within the same community can access the same school and receive transport if they are eligible	N/A
 <p>Collaboration Working together with other partners to deliver objectives</p>	Yes, the proposal is supported by the passenger transport unit and we have worked with them prior to consulting on the changes	N/A

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>Yes, we have consulted with key stakeholders including those families living in the affected area and the feedback we have received is positive and they are all in favour of the changes</p>	<p>N/A</p>
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>The proposal will increase the chances of children living within the affected area securing places at the same school as those living in their community.</p>	<p>N/A</p>
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>The proposal will have a positive impact on the wellbeing of affected communities who will be able to access the same school as their peers, ensuring peer groups can stay together</p>	<p>N/A</p>

6. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?

	Describe any positive impacts your proposal has	Describe any negative impacts your proposal has	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	Appropriate safeguarding policies and procedures are in place at all Monmouthshire schools	N/A	N/A
Corporate Parenting	N/A	N/A	N/A

7. What evidence and data has informed the development of your proposal?

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- Pupil location data
- Parental feedback on proposed changes
- PTU data on transport costs
- Primary school catchment areas

8. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The main positive is that families residing within the affected area will be placed into the same primary school catchment area. This will place them in an equitable position with all other residents living in the community and increase the opportunities for them to secure places at the same primary school and receive free home to school transport.

9. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible
Consider feedback from the consultation	10/02/2023	Debbie Graves
ICMD after consultation	08/03/2023	

10. VERSION CONTROL: The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

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Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
	<i>e.g. budget mandate, DMT, SLT, Scrutiny, Cabinetetc</i>		